Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	_____ Memory is temporary memory	ROM	Virtual	RAM	External	C
2	_____ number system includes only 2 digits.	Octal	Decimal	Binary	Hexa-Decimal	C
3	_____ printer create annoying sound and mostly used in railway ticket counters.	Ink	Dot Matrix	Dye Sublimation	Toner	B
4	_____ printers use toner to print on paper.	Ink Jet Priters	Dot Matrix Priters	Laser Printers	Plotters	C
5	_____ unit controls flow of data	Control Unit	Memory unit	ALU	None of Above	A
6	_____ bar is at the top of the window	File	Home	Insert	Title	D
7	On _____ bar name of the file is present	Status	Title	Home	Task	B
8	_____ tab contain page setup, page background, Thems, Paragrah and arrage.	Page Layout	Page	Data	Review	A
9	You can apply the background color to page using _____ option	Background	Page color	color	Page	B
10	_____ is collection of programs	Software	Hardware	System	Information	A
11	Formulas with Absolute refereces always _____	None of these	Refer to same cells, regardless of the location of the formula	Refer to different cells	Produce Zero as the default	B
12	To protect active / selected sheet _____ command is used.	Review Tab- Protect Sheet	Data Tab - Protect sheet	Insert Tab- Protect Sheet	None of these	A
13	A thick border displayed around the active cell is known as _____	Cell Pointer	Selection	Border	Outline	A

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
14	What is the represented by the small black square in the lower right corner of the active cell is called........	Fill Handle	Auto Handle	Border	Copy Handel	A
15	Alt Key is used to select Multiple range of cells.	TRUE	FALSE			B
16	_____ view is available in PowerPoint	Slide Mater	Handout Mater	Notes Master	All of these	D
17	_____ is applied to objects such as text, Shapes.	Animation	Transition	Both A and B	None of Above	A
18	_____ is applied to slides.	Animation	Transition	Both A and B	None of Above	B
19	_____ is useful for making presentation at professional level.	MS-PowerPoint	MS-Word	MS-Excel	MS-Access	A
20	_____ is a mixture of sound, animation, graphics, text and video.	MovieMedia	Multimedia	Moving Media	MultiMixing	B
21	_____ is opening, copying and deleting files and folders etc.	Memory Management	File Management	Hardware Management	None of these	B
22	_____ Is an example of Application Software.	Interpreter	Operating System	Compiler	Browser	D
23	_____ is examples of cloud storage	Google Drive	Yahoo Briefcase	Microsoft One Drive	All of Above	D
24	The _____ PCs can communicate with each other within the network through server only.	Web server	Server	Client	None of above	C
25	_____ is an internet search tool.	Gmail	Facebook	Gopher	Chrome	C